

Payroll Services Overview



Are You...

Spending too much time on payroll?

Worrying about IRS penalties?

Paying a lot for payroll services?

Your Trusted Advisor Can Help!

Donald L. Cunningham, CPA, LLC
now offers a
full service payroll solution
that is
customizable
for your small business needs.

I Handle All Federal & State Taxes

You never have to worry about upcoming tax obligations....
we take care of everything.

Form **941 for 2005: Employer's Quarterly Federal Tax Return** 9901
(Rev. January 2005) Department of the Treasury — Internal Revenue Service OMB No. 1545-0002

Employer identification number **1 2 - 7 8 9 4 5 6 7**

Name (not your trade name) **Swim, Bike, Run Productions**

Trade name (if any)

Address **10 Ocean St.**
Number Street Suite or room number
santa cruz **CA** **95060-170**
City State ZIP code

Report for this Quarter ...
(Check one.)
 1: January, February, March
 2: April, May, June
 3: July, August, September
 4: October, November, December

Read the separate instructions before you fill out this form. Please type or print within the boxes.

Part 1: Answer these questions for this quarter.

| | | |
|---|--|----------|
| 1 Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), Dec. 12 (Quarter 4) | 1 | 0 |
| 2 Wages, tips, and other compensation | 2 | 6248.15 |
| 3 Total income tax withheld from wages, tips, and other compensation | 3 | 530.84 |
| 4 If no wages, tips, and other compensation are subject to social security or Medicare tax | <input type="checkbox"/> Check and go to line 6. | |
| 5 Taxable social security and Medicare wages and tips: | Column 1 | Column 2 |
| 5a Taxable social security wages | 6568.46 | 814.49 |
| 5b Taxable social security tips | . | . |
| 5c Taxable Medicare wages & tips | 6568.46 | 190.49 |
| 5d Total social security and Medicare taxes (Column 2, line 5a + 5b + 5c = line 5d) | 5d | 1004.98 |
| 6 Total taxes before adjustments (line 3 + 5d = line 6) | 6 | 1535.82 |
| 7 Tax adjustments (If your answer is a negative number, write it in brackets): | 7 | |

This includes:

- ✓ Federal tax deposits
- ✓ Quarterly 941's
- ✓ Annual 940's and 944's
- ✓ Employee W-2's
- ✓ 1099 MISC filing
- ✓ State tax deposits
- ✓ Quarterly state tax forms
- ✓ Annual state tax forms

Easy-To-Read Reports

You'll get plain-language, detailed reports so you always have the big picture at your fingertips.

| Name | Net Amt | Hours | Taxes Withheld | Total Deductions | Total Pay | Employer Taxes | Total Cost |
|------------------|-------------------|---------------|-------------------|------------------|-------------------|-----------------|-------------------|
| Michael Anderson | \$1,139.01 | 80.00 | \$307.14 | \$92.31 | \$1,538.46 | \$200.77 | \$1,739.23 |
| Alison Jackson | \$1,446.97 | 80.00 | \$453.03 | \$100.00 | \$2,000.00 | \$261.00 | \$2,261.00 |
| Jack Johnson | \$763.18 | 80.00 | \$76.82 | \$40.00 | \$880.00 | \$114.84 | \$994.84 |
| Tatiana Lewis | \$1,195.15 | 80.00 | \$356.85 | \$48.00 | \$1,600.00 | \$208.80 | \$1,808.80 |
| William Simpson | \$409.12 | 40.00 | \$100.88 | \$40.00 | \$550.00 | \$71.78 | \$621.78 |
| Totals | \$4,953.43 | 360.00 | \$1,294.72 | \$320.31 | \$6,568.46 | \$857.19 | \$7,425.65 |

Our detailed reports include:

- ✓ Payroll Summary
- ✓ Paycheck Details
- ✓ Last Paycheck
- ✓ Deductions
- ✓ Total Pay
- ✓ Workers Comp.
- ✓ Vacation & Sick
- ✓ Total Cost
- ✓ Tax Liability
- ✓ Taxes and Wages
- ✓ Contractor Payments
- ✓ Contractor Details

Simple and Cost-Effective Pricing

Each pay day, provide your employees hours and I'll take care of the rest.

We provide:

- ✓ Support for wide range of pay types
- ✓ Sick, vacation and holiday pay accruals
- ✓ Federal, state and local tax calculations
- ✓ Voluntary deduction calculation and tracking
 - ✓ Paycheck printing
- ✓ Direct deposit with detailed pay stubs
- ✓ Secure employee access to pay stubs online
 - ✓ 100% accuracy guarantee

Service You Can Trust

You can rely on me for top quality service - all year long!
Contact me today to schedule a FREE consultation.

Donald L. Cunningham, CPA, LLC

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